**Constitution**

1. **NAME:** The Club shall be called Eagles Football Club and shall be affiliated to the Kent County Football Association.
2. **OBJECTIVES:** To provide association football for its members, and such social recreational pursuits as may be deemed desirable by the committee. The Club’s membership shall consist of players of mixed abilities and the Club’s aim is to maximise the potential of all players.
3. **OFFICERS:** The officers shall consist of: Chairperson, Club Secretary, Treasurer, and Welfare Officer, all of whom shall be elected at the Annual General Meeting.
4. **COMMITTEE:** The club shall be controlled by the Committee which shall consist of the officers.
5. **POWERS OF COMMITTEE:** The property and/or assets of the club shall be vested in the Committee.

The minimum number of Committee members which shall constitute a quorum shall be four.

The Committee shall have the power to suspend or expel any member deemed guilty of behaviour in breach of the Code of Conduct or Equality Policy.

The Committee shall have the power to fill such vacancies as may arise in its Constitution between Annual General Meetings.

The Committee shall have the power to declare a seat vacant if a member of the Committee is absent from three consecutive meetings without an explanation deemed to be satisfactory.

The Committee shall have the right to vary the Clubs playing colours. The Committee will review all sponsorship arrangements independently and shall be responsible for deciding the terms governing each individual donation offer.

Should any Officer or Committee member receive a vote of no confidence within the season, the following procedure is to be invoked by the Club Secretary:-

* The proposer of the vote of no confidence must state the reason at a monthly meeting. The motion must be seconded. The Chair will accept the motion which shall be minuted and advised to all other Committee members.
* The subject shall be raised again at the next monthly meeting where the original proposer shall restate the motion or retract same. In the event of a retraction or the proposer not restating the original motion, the motion shall be declared void.
* Upon restatement, without retraction, the Committee will vote upon the motion. A 60% majority of the said Committee will be required to confirm a no confidence vote, otherwise the motion shall not be carried.
* Any person fulfilling more than one role on the Committee will only be entitled to register "one vote" at any Committee meeting.

1. **MEMBERSHIP:** Membership shall consist of officers and committee, and all playing members and parents (guardians) thereof.

Candidates for election shall be proposed and seconded by Club members. A register of members of the Club shall be kept by the Club Secretary.

Election to membership shall be at the discretion of the Committee and granted in accordance with the Anti-discrimination and Equality Policy.

No Official or Committee member may be dismissed from the Club against their will unless such dismissal has been discussed and approved by the Committee.

1. **SUBSCRIPTION:** The Annual Signing On fee and Match Fees, (only payable by playing members) shall be determined at the Annual General Meeting. These fees will not be refundable.
2. **ANNUAL GENERAL MEETING:** The Annual General Meeting shall be held not later than 30 August each year. The agenda for the A.G.M. will be agreed at the monthly meeting prior to the A.G.M.

The Club Secretary shall give 21 days clear notice of such meeting to all members.

The Financial Statement and Secretary’s report shall be received by the Meeting which will also elect the officers and Committee by ballot and transact any other business.

1. **EXTRAORDINARY GENERAL MEETING:** An Extraordinary General Meeting may be convened by the Committee when deemed desirable and also upon written request of five members and/or 60% of the Committee.
2. **FINANCE:** The Committee shall cause to be kept proper books of account with all supporting documentation. Detailed records of all revenue and receipts for all expenditure will constitute the supporting documentation accompanying the books of account.

The Committee will review all proposed expenditure and shall be responsible for the authorisation of all expenditure. The Committee shall authorise cheques to be signed by two of either the Secretary, the Treasurer or Chairman.

The Treasurer is to receive all subscriptions and monies raised by Club events, together with receipts for all expenditure, and to administrate such monies to ensure the financial aspects of the Club ie, fees, fines and general running expenditure

Team managers shall have the right to raise funds, subject to Committee approval, for their teams, or for the benefit of the Club. Any item purchased / donated remains the property of the Club.

The Club Treasurer shall provide the Committee with (a) bank balance (b) known / expected outgoings (c) known income: this information to be presented at each monthly meeting.

**11. ALTERATION TO THE RULES:** No alteration to the Constitution shall be made except at the A.G.M. or at an Extraordinary General Meeting convened for that purpose and only if supported by 75% of those members present and voting at such meeting. Notice of proposed alterations to these rules must be in writing to the Club Secretary and notified to the members on notice of meeting.

**12. OTHER BUSINESS:** Managers shall not enter into a formal dispute with any Club, League Official, Association or other, but shall report the matter to the Club Secretary who shall with the support of the Committee decide upon the appropriate course of action.

Parents/Guardians of the said persons shall have the right to address the committee at any monthly meeting, this may be either through the team manager assistant manager or any other committee member.

**13. DISCIPLINE:** Breaches of the code of conduct will be dealt with by the Disciplinary Committee, consisting of the Secretary, Chairman, Treasurer and Welfare Officer.

At least one weeks notice will be given of the date of the next committee meeting.

Members required to appear before the committee may be accompanied by their team manager, if desired.

Matters brought before the committee will be dealt with in accordance with FA and KCFA rules and guidelines.

Members have the right to appeal against the decisions of the committee. The appeal should be to the KCFA in the first instance.

**14. DISSOLUTION:** A resolution to dissolve the Club shall only be proposed at a General Meeting and shall be carried by a majority of at least three-quarters.

The dissolution shall take effect from the date of the resolution and the members of the Committee shall be responsible for the winding up of the assets and liabilities of the Club.

Any surplus assets remaining after the discharge of the debts and liabilities of the Club shall be transferred to another club, a registered charity stipulated by the outgoing committee, a competition the Kent County Football Association or the Football Association for use by them for related community sports.